CHECKSHEET



PRE-LIFT CHECKSHEET

Date /	Time										
Permi	t Document Number										
Lifti	ng Personnel	List Names		Qualification(s) Held		Qualification(s) Ve	rified				
	on in Charge of Lift										
	Rigger										
-	Crane Operator Dogman										
	ty Observer										
Lift	Lift Checksheet Lift Supervis			sor Sign Off:	Comment:						
	Completed Communicated										
	Lifting Plan Checklist										
# 1	Question Is the lifting device certification current?						Yes	No	N/A		
	Ū								 		
2	Is the load within 80% of	f the lifting device mar	nufacturer's loa	ad chart limit for the configura	ition used during th	ne lift?			 		
3	Are all the lifting device's	s safety systems in go	od operating c	condition as required by the n	nanufacturer?						
4	If the lifting device is ele	ctric powered, has a s	ecurity of supp	bly been confirmed?							
5	Is the lifting device operator within the allowable operating hours and showing no obvious signs of fatigue?										
6	Has a pre-lift inspection of the lifting device been performed by the lift device operator?										
7	Has the lifting device been set-up correctly? (i.e. ground conditions good, underground services managed, no overhead hazard)										
8	Outriggers correctly set-up, pads located and of sufficient size?										
9	Does the load have certified lifting points (lifting lugs / collared eyebolts) fitted? If not, can slings be wrapped easily around the load (no sharp edges, load not fragile etc.)?										
10	Has the rigging equipment been inspected for damage or defects? Is it certified and within the test date?										
11	Is there ample headroom for the lifting appliance and slings?										
12	Is the load stable; e.g. centre of gravity below lifting points?										
13	Is the load balanced or fitted with special equipment to compensate?										
14	Is the load free to be lifted; e.g. hold down bolts removed?										
15	Is the lifting route clear of obstructions or obstacles?										
16	Is the lift suitably secure so no part of the load can fall at any time?										
17	Can the lift be performed without cross hauling (non-vertical lift)?										
18	Is there a suitable lay down area and sufficient dunnage available?										
19	Will a toolbox meeting be held with all persons involved in the lift prior to commencement of the lift?										
20	Have all people within the lift area been told that the lift is taking place?										
21	Have appropriate barriers been installed and the lifting area controlled to prevent unauthorised access?										
22	Is a suitable anchor point being used e.g. crane hook, forklift tines or structural steel?										
23	Is the lift being performed outside of an Electrical Exclusion Zone and MAD will be observed throughout the entire lifting operation?										
24	Have environmental conditions including adequate lighting and weather been considered?										
25	Are riggers and dogmen clearly identifiable to the lifting device operator?										
Note:	If 'No' has been answered to any of the questions, written solutions to control the issue must be provided and included on the hazard ID form and approved by the Lift Supervisor.										

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CRITICAL LIFT CHECKSHEET

Title										
Project										
Description of Lift										
Attached Documents	Lift Plan SOP Ske SWMS Lift Calculations	tches of Lifting operation								
	Single Lifting									
	Lifting Device Type									
Lifting Device Information	🗆 Gantry 🗆 Mobile 🗆 True	ck Mounted								
Ŭ	Tower Tractor Type Forl	klift								
	Other (specify):									
	Lifting Device Capacity (kg)									
	Primary Device Secondary Device									
	Ground Conditions									
	□ Good / Solid □ Soft / Poor □ □ Other(<i>specify</i>):	Level 🗆 Uneven								
	Ground Preparation Required Yes INO									
Lifting Device Set-up	con	rigger stability								
	Pad size required:									
	Underground Service Hazards Specify:									
	Overhead Hazards									
	Minimum Approach Distances									
	(MAD) apply									
	Safety Observer Required									
	Load Weight (kg) Total Lift Weight (kg)									
Load Information	% of Crane's WLL/SWL Calculation Weight of Load % x 100 ÷ Crane's WLL =									
	If the Centre of Gravity (CoG) is unknown has the Engineer calculated it? Tag Line(s) Required? (<i>specify number</i>) Tail Swing OK? (<i>specify</i>)									
	Dogman maintains visual contact with the crane operator									
Communication	□ Yes □ No									
Communication	Agreed means of communication:									
	Approval means ensuring documentation is correctly completed by competent people.									
Approval	Company Position Name S	Signature Date								