

# CHECKSHEET



## PRE-LIFT CHECKSHEET

<b>Date / Time</b>				
<b>Permit Document Number</b>				
<b>Lifting Personnel</b>	<b>List Names</b>	<b>Qualification(s) Held</b>	<b>Qualification(s) Verified</b>	
Person in Charge of Lift				
Rigger				
Crane Operator				
Dogman				
Safety Observer				
<b>Lift Checksheet</b>		<b>Lift Supervisor Sign Off:</b>	<b>Comment:</b>	
Completed	Communicated			
<b>Lifting Plan Checklist</b>				
#	Question	Yes	No	N/A
1	Is the lifting device certification current?			
2	Is the load within 80% of the lifting device manufacturer's load chart limit for the configuration used during the lift?			
3	Are all the lifting device's safety systems in good operating condition as required by the manufacturer?			
4	If the lifting device is electric powered, has a security of supply been confirmed?			
5	Is the lifting device operator within the allowable operating hours and showing no obvious signs of fatigue?			
6	Has a pre-lift inspection of the lifting device been performed by the lift device operator?			
7	Has the lifting device been set-up correctly? (i.e. ground conditions good, underground services managed, no overhead hazard)			
8	Outriggers correctly set-up, pads located and of sufficient size?			
9	Does the load have certified lifting points (lifting lugs / collared eyebolts) fitted? If not, can slings be wrapped easily around the load (no sharp edges, load not fragile etc.)?			
10	Has the rigging equipment been inspected for damage or defects? Is it certified and within the test date?			
11	Is there ample headroom for the lifting appliance and slings?			
12	Is the load stable; e.g. centre of gravity below lifting points?			
13	Is the load balanced or fitted with special equipment to compensate?			
14	Is the load free to be lifted; e.g. hold down bolts removed?			
15	Is the lifting route clear of obstructions or obstacles?			
16	Is the lift suitably secure so no part of the load can fall at any time?			
17	Can the lift be performed without cross hauling (non-vertical lift)?			
18	Is there a suitable lay down area and sufficient dunnage available?			
19	Will a toolbox meeting be held with all persons involved in the lift prior to commencement of the lift?			
20	Have all people within the lift area been told that the lift is taking place?			
21	Have appropriate barriers been installed and the lifting area controlled to prevent unauthorised access?			
22	Is a suitable anchor point being used e.g. crane hook, forklift tines or structural steel?			
23	Is the lift being performed outside of an Electrical Exclusion Zone and MAD will be observed throughout the entire lifting operation?			
24	Have environmental conditions including adequate lighting and weather been considered?			
25	Are riggers and dogmen clearly identifiable to the lifting device operator?			
<b>Note:</b> If 'No' has been answered to any of the questions, written solutions to control the issue must be provided and included on the hazard ID form and approved by the Lift Supervisor.				

DIR Number: 1000021766  
 DIR Version: 01  
 Location: All Gen Ops

Printed: 24/07/2024 8:25 AM  
 DIR Status: RL  
 Page 1 of 2

Printed copies of this document are uncontrolled unless contained in a site manual.

